

SECRET

DPD-5551/-59

14 August 1959

MEMORANDUM FOR : Deputy Director (Plans)
SUBJECT : DPD-DD/P Procurement Guide

1. There have been a number of requests, particularly from the Depot, for a written procurement procedure covering contract and property administration. In response thereto, the attached Guide has been prepared for informal use.

2. It might be appropriate at a later date to amplify the "Program Approval" portion when this area clarifies itself. Inasmuch as this Guide was prepared several months ago, the "Development Branch" was referred to as "Research and Development Branch", but this one item will be corrected at a later date.

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Acting Chief, DPD-DD/P

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